



ICC External User Account Request Form

Anyone wishing to access an Illinois Commerce Commission e-government application must have an active account and password. To establish your account, please complete the information below and return the form to the address listed at the bottom of the page. A list of the available systems and their use is attached. If you have questions, please call the ICC Help Desk at 217-782-6785, between our normal business hours of 8:30 a.m. and 5:00 p.m. For e-Docket accounts call 217-782-5777.

System Name: _____
(Account will be established for this application.)

First Name: _____ **M.I.** _____ **Last Name:** _____

Business Name: _____

Primary Business Address: _____

City: _____ **State:** _____ **Zip:** _____

Business e-Mail Address: _____

Primary Phone Number: _____

Challenge Question: _____

Challenge Answer: _____

Applicant Signature: _____

Applicant Printed Name: _____

Primary Business Purpose for System Access: _____

Under penalties as provided by law, the undersigned swears that the statements set forth in this request for an Illinois Commerce Commission External User Account are true and correct, except as to such matters therein stated to be on information and belief and as to such matters the undersigned swears as aforesaid that he/she believes the same to be true.

Subscribed and sworn to before me _____
Signature of Requesting Person

this _____ day of _____, 20 ____.

Notary Public

Please complete and mail the notarized form to:

All external users will be prompted to adhere to the End User Licenses Agreement every time they use an ICC application. The ICC reserves the right to refuse any account request. Upon receipt of your account information, you will receive an e-mail with a temporary password. Passwords, challenge questions and answers must be between 8-20 characters in length. For security reasons, both passwords and challenge questions should be complex.



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Listed below are the system names of the applications this form applies to, along with a description of their use.

AGS Products: Alternative Gas Suppliers service quality and customer reporting. Additional AGS Products information is available for the public at <http://www.icc.illinois.gov/ags/consumereducation.aspx> and here <http://www.icc.illinois.gov/ags/products.aspx>

Annual Security Policy Affidavit: Implementing Section 4-101 and authorized by <https://www.icc.illinois.gov/statutes/220/5/4-101.aspx>

Approval of Negotiated Agreements: Practice and procedure before the Illinois Commerce Commission in the approval of Negotiated Agreements required by section 252(e)(1) and (e)(2)(A) of the Communications Act of 1934.

Code Part 421: Environmental Disclosure

Code Part 590: Minimum Safety Standards for Transportation of Gas and for Gas Pipeline Facilities: Additional Code Part 590 information can be found here <https://www.icc.illinois.gov/naturalgas/>

Collateral Recovery Annual Report: Each repossession agency must complete and file with the Commission, not later than May 15 of each calendar year, the Collateral Recovery Annual Report form for the preceding calendar year in accordance with 92 Ill. Adm. Code 1480.210. <https://www.icc.illinois.gov/collateralrecovery/>

e-Acts: Automated Complaint Tracking System.

Additional complaint information can be found here <http://www.icc.illinois.gov/consumer/>

e-Docket: Formal proceedings before the Commission designated with a public utility docket number.

Additional e-Docket information is available for the public at <http://www.icc.illinois.gov/docket/Search.aspx>

e-Insurance: Allows users to enter evidence of financial responsibility (insurance forms E and H) for Illinois intrastate motor carriers.

e-Relocator: Utilized by licensed relocation towing companies to enter contracts with property owners from which they intend to tow. Additional e-Relocator information is available for the public at <http://www.icc.illinois.gov/relocationtowing/> and here <http://www.icc.illinois.gov/utility/defaultMC.aspx>

e-Repossession: System for managing licensed recovery managers and permitted employees and interns under a licensed collateral recovery agency's employment. Additional e-Repossession information is available for the public at <http://www.icc.illinois.gov/relocationtowing/> and here <http://www.icc.illinois.gov/utility/reposearch.aspx>

e-Tariff: Electric, Gas, Sewer, and Water utilities are able to electronically file changes to their tariffs in accordance with Code Part 290. The Illinois Commerce Commission has implemented an electronic filing system for accepting documents. The tariff pages and working papers are accepted using this system. <https://www.icc.illinois.gov/efiling/tariff/>

e-Transportation: Electronic Payment System. <https://www.icc.illinois.gov/etransportation/>

Household Goods Annual Report: Trucking Companies engaged in the transportation of household property on a for-hire basis must obtain a Certificate of Public Convenience and Necessity from the ICC, must publish and file a list of their services and prices (in a document referred to as a Tariff), and must conduct their operations in compliance with rules established by the Commission. For more information see <https://www.icc.illinois.gov/householdgoodsmovers/>

i-Roadside: Used by enforcement agencies to access information and verify status of motor carriers operating in Illinois. Additional e-Roadside information is available for the public at <http://www.icc.illinois.gov/utility/defaultMC.aspx>

Supplier Diversity Report: Section 5-117 of the Public Utilities Act 220 ILCS 5/5-117, effective on August 26, 2014, requires regulated gas, electric, and water utilities that have 100,000 customers or more to submit annual reports "on all procurement goals and actual spending for minority-owned, women-owned, veteran-owned, and small business enterprises in the previous calendar year," and the utilities' plan for implementing and realizing their goals for the following year. Additional Annual Utility Reporting is available for the public at <http://www.icc.illinois.gov/filings/mwvs/>

RAILS: For State of Illinois Employees Only.

Additional RAIL information is available for the public at <http://www.icc.illinois.gov/railroad/>

Relocator Annual Report: This information is required pursuant to 92 Illinois Administrative Code 1710.100. The Relocator website can be found here <https://www.icc.illinois.gov/relocationtowing/>

RES Products: Retail Electric Supplier service quality and reporting. Additional RES Products information is available for the public at <http://www.icc.illinois.gov/electricity/>

- **Code Part 412:** The provisions of this Subpart shall only apply to an RES serving or seeking to serve residential or small commercial retail customers, and only to the extent that an RES provides services to residential or small commercial retail customers.
- **Code Part 465:** The purpose of this Part is to establish standards for net metering in accordance with the requirements of Section 16-107.5 of the Act. Nothing in this Part is intended to conflict with or supersede 83 Ill. Adm. Code 452

Telecom Reporting Filing Systems:

- **Code Part 730:** Standards of service for basic local exchange services provided by local exchange carriers offering or providing noncompetitive telecommunications services.
- **Code Part 731:** Wholesale service quality reporting for Level 2 Telecommunications Carriers.
- **Code Part 732:** Customer credits for basic local exchange services provided by telecommunications carriers providing noncompetitive telecommunications services.
- **Code Part 737:** Standards of service and customer credits for basic local exchange services provided by Electing Providers. Implements Section 13-506.2 of the Public Utilities Act.
- **Code Part 739:** Annual communications competition report to the Illinois Commerce Commission.
- **Code Part 763:** Service quality and customer credit reporting.
- **Code Part 793:** Competition Reporting

Additional Telecom Reporting information is available for the public at <http://www.icc.illinois.gov/telecommunications/>



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These instructions are for the following systems ONLY:

AGS Products
Annual Security Policy Affidavit
Supplier Diversity Report
Code Part 412
Code Part 421
Code Part 465
Code Part 590
RES Products/Plug In Illinois
Telecom Reporting Code Part 730, 732, 763, 737, 739, and 793

You have been directed to this page to create an ILLINOIS.gov public account. You must create an ILLINOIS.gov public account before completing the External User Request Form. When you have successfully created an ILLINOIS.gov public account, you will receive an Account Validation e-mail. That Account Validation e-mail will contain two pieces of information you will need to complete the External User Request Form - the email-address and the username. When filling out the External User Request Form, you will find boxes for "Public Account" username and e-mail address at the top of the form. Enter the username and e-mail address from the Account Validation E-mail in those boxes.

Use the link below to proceed with the creation of an ILLINOIS.gov public account.

IMPORTANT:

When you have finished, note the username you were assigned and write it at the top of the External User Account form (Page 1).

<https://www.illinois.gov/sites/accounts/Pages/default.aspx>

You will see the following page. To create the account click [Create a new Account](#).



Accounts

Accounts

- [Create a new Account](#)
- [Reset your password](#)
- [Recover your Username](#)
- [Manage your Account](#)
- [Help](#)