

Guide for Applying PD/WC Codes to a Work Request or Service Request

1a) To apply the PD/WC code when creating a Work Request (WR), click on the Details (Dtl) button on the Work Request panel (M010) to get to the Details panel (M011). (The below example shows a WR associated with the 2011 1% SAIFI Reliability Program, REL11-1%SAIFI-W)

Click Details button

1b) On the Work Request Details panel (M011), enter the Project code to the PD/WC field; the field automatically rolls when the WR is converted to a new WO.

Enter Project code into PD/WC field; prompting in the field will give a list of codes.

2) To apply the PD/WC code when creating a Service Request (SR), enter the Project code into PD/WC field on the Service Request panel (M700); the field automatically rolls when the SR is converted to a new WO. (The below example shows an SR associated with the 2010 1% SAIFI Reliability Program, REL10-1%SAIFI-W)

Enter Project code into PD/WC field; prompting in the field will give a list of codes.