

Guide for Coding One Percent (1%) Work

System Performance:

Reliability Engineers to apply the following codes in PassPort to the Service Request for the generation of the System Performance WO related to the 1% program:

Request Type/WO Type: **SP** [M700 panel]

PD/WC field: **RELxx-1%SAIFI-W** for SAIFI/CAIFI, SAIFI only, & CAIFI only circuits, or
RELxx-1%CAIDI-W for CAIDI circuits [M700 panel]
(Where xx is the year the construction is to be completed)

Include in the Description section of the SR:

WO Group: **PD1%xx** (Where xx is the year the construction is to be completed) [M701]

Project ID: **BSPD003C** (inside Chicago) or **BSPD003S** (outside Chicago, includes Maywood) [M701]

Design Engineering to ensure 1% codes are applied correctly to final 1% SP WOs; this includes removing 1% coding from any 1% placeholder WOs once they are deemed not necessary for the 1% program.

Corrective Maintenance:

Reliability Engineers to apply the following codes in PassPort to the Work Request for the generation of the Corrective Maintenance WR/WO related to the 1% program:

WR Job Type/WO Type: **CM** [M010]

PD/WC field: **RELxx-1%SAIFI-W** for SAIFI/CAIFI, SAIFI only, & CAIFI only circuits, or
RELxx-1%CAIDI-W for CAIDI circuits [M011]
(Where xx is the year the construction is to be completed)

Include in the Description section of the WR: [M010 in Additional Description section]

Work Group: **INSP1%XX** (Where xx is the year the construction is to be completed)

Project ID: **MCOH4KIC** (inside Chicago) or **MCOH4K** (outside Chicago, includes Maywood region)

Reliability Inspection Group to ensure following codes in PassPort are applied to PM & CM WOs:

WO Type: **PM or CM** [M100]

WO Group: **INSP1%xx** (inspection results) & **THRM1%xx** (thermography results) [M100]

(Where xx is the year the construction is to be completed)

Project ID (Overhead): **MCOH4KIC** (Chicago) or **MCOH4K** (outside Chicago, includes Maywood) [X280]

Project ID (Switchgear): **MC1031** (Chicago) or **MC6031** (outside Chicago, includes Maywood) [X280]

Work Management Special Considerations:

If a CM task is canceled to create an SR for engineering, the SR must have the PD/WC field filled out [M700]

PD/WC field: **RELxx-1%SAIFI-W** for SAIFI/CAIFI, SAIFI only, & CAIFI only circuits, or
RELxx-1%CAIDI-W for CAIDI circuits
(Where xx is the year the construction is to be completed)

Work Requests that are generated outside of the 1% process shall not be rolled onto existing 1% Work Orders.

Reliability Programs Special Considerations:

If 1% scope is being covered by a different program, the PD/WC code will remain coded for that other program, but the WO Group code may be updated to INSP1%xx (for CM WOs) or PD1%xx (for SP WOs) to help track the related work that has made it through the challenge process. [M100]