

AIC Joint Planning Checklist – Forecast Year 2015

1. Please specify the number and name of the B&CS product/service you are reviewing: Catalog page number: 29 Product/service name: Corporate Communications & Brand Management
2. With whom did you meet? GERALYNN LORD, DAVE HUNT, JIM TREVOR Date(s) of meeting(s) 7.29.14
3. Have you reviewed the Catalog description (see link to Catalog) of your product/service? Yes No
4. Have you discussed the nature of the product/service provided, and the related cost, with the AMS service provider? Yes No
5. If some or all of this product/service is currently being outsourced, please explain:
Communications & Brand Management uses various vendors for the completion of artwork, A/V and print production, strategic planning assistance, media planning/buying, research analysis, digital production/enhancements and copywriting as needed. 2014 Vendors include HLK, Weber Shandwick, Spot Media, Simantel, Shelton Group, Sienna Management and ID Media. 2015 vendors expected to be the same with the exception of Sienna Management.
6. Joint planning with the AMS service provider:
 - Have you discussed our Segment plans and goals as they relate to the AMS service provider? Yes No
 - Have you explored cost containment opportunities? Yes No
 - Have you explored possible reductions in service level at reduced cost? Yes No
 - Are there potential savings opportunities by further outsourcing? Yes No
 - Are you recommending any changes? Yes No
 - Please explain your recommendations, if any:

7. 2014 Budget – 2015 Forecast and percentage change

2014 Budget	2015 Forecast	Percentage change
2,339,781	2,459,261	5.1%

2015 Budget (AF36) – 2015 Forecast and percentage change

2015 Budget	2015 Forecast	Percentage change
2,461,254	2,459,261	-0.1%

What Allocation Factor(s) is(are) being used and methodology?

002A - # of Customers(T&D & Interchange Electric/Gas in MO/IL) (AIC – 60.49%)
Functional Indirect Corp Comm

8. Allocation of costs:
 - Have you reviewed the allocation factors being used for allocating AMS costs to the business segments? Yes No
 - Does the allocation method appear to be reasonable? Yes No

- Does the resulting allocation of cost to appear to be reasonable? Yes No
- Do you have suggested changes? Yes No
- Please summarize suggested changes, if any.

9. Based on Segment Priorities, what would be changed; increase or reduction in service and cost by X%?

No change recommended.

10. AIC representatives: AIC Internal Communication – To what other AIC stakeholders within AIC have you communicated this information or obtained input from regarding these services?

Designated AIC Representative Signature: 

Date

Please forward all completed forms to your Segment Controller.

7-30-14

AIC Joint Planning Checklist – Forecast Year 2015

1. Please specify the number and name of the B&CS product/service you are reviewing: Catalog page number: 56 Product/service name: Corporate Strategic Planning Process

2. With whom did you meet? Date(s) of meeting(s) 7-10-14

Mark Birk, Peggy Muckelstrum, Liz Lahm, Jessica Nagar

3. Have you reviewed the Catalog description (see link to Catalog) of your product/service? Yes No

4. Have you discussed the nature of the product/service provided, and the related cost, with the AMS service provider? Yes No

5. If some or all of this product/service is currently being outsourced, please explain:

Use outsource for consultants but not specific outsourcing

6. Joint planning with the AMS service provider:

- Have you discussed our Segment plans and goals as they relate to the AMS service provider? Yes No
- Have you explored cost containment opportunities? Yes No
- Have you explored possible reductions in service level at reduced cost? Yes No
- Are there potential savings opportunities by further outsourcing? Yes No
- Are you recommending any changes? Yes No
- Please explain your recommendations, if any:

ELT, SLT, BOD meetings Primary 5th floor AITJ

7. 2014 Budget – 2015 Forecast and percentage change

2014 Budget	2015 Forecast	Percentage change
1,617,494	1,762,863	9.0%

Overall for Cap. AIC for Planning - 2014 → 2015 is 2.9% increase

2015 Budget (AF36) – 2015 Forecast and percentage change

2015 Budget	2015 Forecast	Percentage change
1,730,626	1,762,863	1.86%

\$120K Labor increase

What Allocation Factor(s) is(are) being used and methodology?

- 007A- Total Capitalization
- Functional Indirect – Corporate
- Functional Indirect - Corporate Planning
- Functional Indirect – Controllers
- Functional Indirect - Treasurers

8. Allocation of costs:

- Have you reviewed the allocation factors being used for allocating AMS costs to the business segments? Yes No
- Does the allocation method appear to be reasonable? Yes No
- Does the resulting allocation of cost to appear to be reasonable? Yes No
- Do you have suggested changes? Yes No
- Please summarize suggested changes, if any.

9. Based on Segment Priorities, what would be changed; increase or reduction in service and cost by X%?

Primary Costs are labor - reduction in Strategic Director and Planning would result.

10. AIC representatives: AIC Internal Communication – To what other AIC stakeholders within AIC have you communicated this information or obtained input from regarding these services?

Designated AIC Representative Signature: Robyn Kiers
Please forward all completed forms to your Segment Controller.

Date: 7-10-14

AIC Joint Planning Checklist – Forecast Year 2015

1. Please specify the number and name of the B&CS product/service you are reviewing: Catalog page number: 128 Product/service name: Corporate Safety
2. With whom did you meet? Mark Brandt, Mike Renieri, John Barud, Craig Gilson, Carl Spence, Jason Wernex Date(s) of meeting(s)? 7/21/2014
3. Have you reviewed the Catalog description (see link to Catalog) of your product/service? Yes No
4. Have you discussed the nature of the product/service provided, and the related cost, with the AMS service provider? Yes No
5. If some or all of this product/service is currently being outsourced, please explain:
N/A
6. Joint planning with the AMS service provider:
 - Have you discussed our Segment plans and goals as they relate to the AMS service provider? Yes No
 - Have you explored cost containment opportunities? Yes No
 - Have you explored possible reductions in service level at reduced cost? Yes No
 - Are there potential savings opportunities by further outsourcing? Yes No
 - Are you recommending any changes? Yes No
 - Please explain your recommendations, if any: N/A

7. 2014 Budget – 2015 Forecast and percentage change

2014 Budget	2015 Forecast	Percentage change
1,406,667	1,471,721	4.6%

2015 Budget (AF36) – 2015 Forecast and percentage change

2015 Budget	2015 Forecast	Percentage change
1,462,079	1,471,721	0.66%

What Allocation Factor(s) is(are) being used and methodology?

(E.g. 104A: # of employees (mgmt and contract)
004A 44.47%

8. Allocation of costs:
 - Have you reviewed the allocation factors being used for allocating AMS costs to the business segments? Yes No
 - Does the allocation method appear to be reasonable? Yes No
 - Does the resulting allocation of cost to appear to be reasonable? Yes No
 - Do you have suggested changes? Yes No
 - Please summarize suggested changes, if any: N/A

9. Based on Segment Priorities, what would be changed; increase or reduction in service and cost by X%?
No changes recommended.

10. AIC representatives: AIC Internal Communication – To what other AIC stakeholders within AIC have you communicated this information or obtained input from regarding these services?

Designated AIC Representative Signature: _____

Chl Spore

Date

7/23/14

Please forward all completed forms to your Segment Controller.

AIC Joint Planning Checklist – Forecast Year 2015

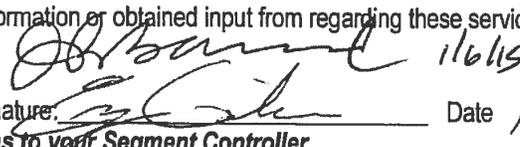
1. Please specify the number and name of the B&CS product/service you are reviewing: Catalog page number: 14 Product/service name: Devel. & Delivery of Training
2. With whom did you meet? Lindgren, Karlovich Date(s) of meeting(s)? 7/21/14
3. Have you reviewed the Catalog description (see link to Catalog) of your product/service? Yes No
4. Have you discussed the nature of the product/service provided, and the related cost, with the AMS service provider? Yes No
5. If some or all of this product/service is currently being outsourced, please explain: No
6. Joint planning with the AMS service provider:
 - Have you discussed our Segment plans and goals as they relate to the AMS service provider? Yes No
 - Have you explored cost containment opportunities? Yes No
 - Have you explored possible reductions in service level at reduced cost? Yes No
 - Are there potential savings opportunities by further outsourcing? Yes No
 - Are you recommending any changes? Yes No
 - Please explain your recommendations, if any:

7. 2014 Budget – 2015 Forecast and percentage change

2014 Budget	2015 Forecast	change	2015 Budget (AF36)	2015 Forecast	change
860,852	964,223	12.0%	903,919	964,223	6.7%

What Allocation Factor(s) is(are) being used and methodology? Mostly 004A – by total company headcount. Also 002A – # customers, 004C – by mgmt employee headcount, 018A – # PCs (computers), and some labor allocated directly to AIC.

8. Allocation of costs:
 - Have you reviewed the allocation factors being used for allocating AMS costs to the business segments? Yes No
 - Does the allocation method appear to be reasonable? Yes No
 - Does the resulting allocation of cost to appear to be reasonable? Yes No
 - Do you have suggested changes? Yes No
 - Please summarize suggested changes, if any.
9. Based on Segment Priorities, what would be changed; increase or reduction in service and cost by X%? Reduce resources allocated to proactive development of talent pool (to replace anticipated retirees), i.e., job fairs, partnering w/ colleges, etc. Restrict internal movement and external hires.
10. AIC representatives: AIC Internal Communication – To what other AIC stakeholders within AIC have you communicated this information or obtained input from regarding these services?

Designated AIC Representative Signature: 

Date 12/19/14

Please forward all completed forms to your Segment Controller.

AIC Joint Planning Checklist – Forecast Year 2015

1. Please specify the number and name of the B&CS product/service you are reviewing: Catalog page number:179
Product/service name: Environmental Services Customer Services
2. With whom did you meet? Steve Whitworth, Warren Mueller & Don Richardson
Date(s) of meeting(s)? July 24, 2014
3. Have you reviewed the Catalog description (see link to Catalog) of your product/service? Yes No
4. Have you discussed the nature of the product/service provided, and the related cost, with the AMS service provider? Yes No
5. If some or all of this product/service is currently being outsourced, please explain:
None
6. Joint planning with the AMS service provider:
 - Have you discussed our Segment plans and goals as they relate to the AMS service provider? Yes No
 - Have you explored cost containment opportunities? Yes No
 - Have you explored possible reductions in service level at reduced cost? Yes No
 - Are there potential savings opportunities by further outsourcing? Yes No
 - Are you recommending any changes? Yes No
 - Please explain your recommendations, if any:
7. 2014 Budget – 2015 Forecast and percentage change

Environmental Services will not use Emergency Response Services (ERPS) starting in 2015. Money budgeted to Emergency Response Services has been moved to Environmental Services Customer Services

	2014 Budget	2015 Forecast	Percentage change
Combined	\$465,519	\$490,903	5.2%
ESHS	\$440,046	\$490,903	11.6%
ERPS	\$26,473	0	-100%

2015 Budget (AF36) – 2015 Forecast and percentage change

	2015 Budget	2015 Forecast	Percentage change
Combined	\$498,187	\$490,903	-1.5%
ESHS	\$468,366	\$490,903	4.6%
ERPS	\$29,820	\$0	-100%

What Allocation Factor(s) is(are) being used and methodology?

Allocation factor 003b = Electric Sales (T&D and Interchange in MO/IL); AIC share = 40.11%.

100% AIC – 70%

003B Electric Sales (T&D and Interchange in MO/IL) – 30%

Non-labor items are budgeted using the allocation factor 003b (most are due to items listed in question 5) and labor is budgeted directly

8. Allocation of costs:

- Have you reviewed the allocation factors being used for allocating AMS costs to the business segments? Yes No
- Does the allocation method appear to be reasonable? Yes No
- Does the resulting allocation of cost to appear to be reasonable? Yes No
- Do you have suggested changes? Yes No
- Please summarize suggested changes, if any.

9. Based on Segment Priorities, what would be changed; increase or reduction in service and cost by X%?

10. AIC representatives: AIC Internal Communication – To what other AIC stakeholders within AIC have you communicated this information or obtained input from regarding these services?

Designated AIC Representative Signature: *Ray Wilson*

Date 12/19/14

Please forward all completed forms to your Segment Controller.