MEMORIALIZATION OF EX PARTE COMMUNICATION FROM INTERESTED PARTY

ICC Docket Number, or Docket Number or Case Number from Other Jurisdiction

(Please be specific): 15-0360

ILLINOIS COMMERCE COMMISSION

2015 OCT 30 P 4:26

CHIEF CLERK'S OFFICE

Subject of the Communication (Note - This field is limited to 8 lines of text):

See attached email sent to the Clerk's Office and forwarded to ALJs Haynes and Cardoni

Name of the Commission Officer or Employee Making Report (first, then last name):

Jessica | Cardoni

Job Title:

Administrative Law Judge

Names and Job Titles of Other Commission Employees Present:

Leslie Haynes, Administrative Law Judge; Lori Bartolozzi, Clerk

Date of Communication: 10/31/2015

Location of Parties to Communication:

Chicago, Springfield, IL; unknown

Mode of Communication (Please Check All That Apply):

☒ e-Mail ☐ FAX ☐ In Person ☐ Mail ☐ Telephone

Nature and Substance of All Oral Communications (Note - This field is limited to 15 lines of text):

See attached

MEMORIALIZATION OF EX PARTE
COMMUNICATION FROM INTERESTED PARTY

Responses Made to Written or Oral Communications (Note - This field is limited to 8 lines of text):

None

Please Check One:

☒ Submitted are copies of all written items received (optional).

☐ No written communications were received.

☐ Written communications were received but are not being submitted.

Please Check One:

☐ Submitted are copies of written responses (optional).

☒ No written responses were made.

☐ Written responses were made but are not being submitted.

Name of, Title of, and Entity Represented by Person Communicating to You:

Malgorzata Szayna, Complainant

State What Action, If Any, the Person Requested or Recommended (Note - 11 lines of text):

N/A

Include Any Other Information You Deem Pertinent (Note - Limited to 8 lines of text):

N/A

Instructions for Locking the Form and Submitting It to e-Docket:

Once you've completed this form and any other necessary documentation, please lock the form and submit it, together with any accompanying documents, to e-Docket. If you are submitting additional documents with the form, please convert those documents first to PDF files by following the instructions below. Using this method will ensure that the contents of the accompanying documents cannot later be changed.

Converting other documents to PDF files:
To save a Word or Excel document as a PDF, click on the Office button in the upper left-hand corner of the screen, move the cursor to "Save As," and select the "PDF or XPS" option. "Pdf" will appear as the default choice in the "save as type" pull down menu. Once you've converted the necessary documents and named them, please identify those additional documents in the "Other Pertinent Information" field above.

Locking the form:
Select this button to change all fields, including the docket number or case number field, to "read only." Once locked, no field in the document can be changed.

After you've completed and locked this form and converted any necessary documents to PDF files, please submit them to the pertinent case or proceeding on e-Docket. If no docketed proceeding has yet been opened in the matter, please submit them to the Chief Clerk with a brief explanatory note.

Under Section 5-50(b-5) of the State Officials and Employees Ethics Act, the information required by this form shall promptly be memorialized and made a part of the record.

Print Form