

(12) To establish the format for all documents, forms, and committee records prepared by committee clerks.

(13) To perform those duties as assigned by the President.

(Source: S.R. 2, 99th G.A.)

(Senate Rule 2-8)

2-8. Assistant Secretary of the Senate. The Senate shall, in a manner consistent with the laws of Illinois, elect an Assistant Secretary, who shall perform those duties assigned to him or her by the Secretary.

(Source: S.R. 2, 99th G.A.)

(Senate Rule 2-9)

2-9. Sergeant-at-Arms. The Senate shall elect a Sergeant-at-Arms who shall perform those duties assigned to him or her by law, or as are ordered by the President or Presiding Officer. Such duties shall include the following:

(1) To attend the Senate during its sessions and execute the commands of the Senate, together with all process issued by authority of the Senate, that are directed to him or her by the President or Presiding Officer.

(2) To maintain order among spectators admitted into the Senate chambers, galleries, and adjoining or connecting hallways and passages.

(3) To take proper measures to prevent interruption of the Senate.

(4) To supervise any Assistant Sergeant-at-Arms.

(5) To perform those duties as assigned by the President.

(Source: S.R. 2, 99th G.A.)

(Senate Rule 2-10)

2-10. Schedule.

(a) The President shall periodically establish a schedule of days on which the Senate shall convene in regular and veto session, with that schedule subject to revisions at the discretion of the President. The President may also at his or her discretion schedule perfunctory sessions of the Senate. The President may establish deadlines for the following legislative actions:

(1) Final day to request bills from the Legislative Reference Bureau.

(2) Final day for introduction of bills.

(3) Final day for standing committees of the Senate to report Senate bills, except Senate appropriations bills.

(4) Final day for standing committees of the Senate to report Senate appropriation bills.

(5) Final day for Third Reading and passage of Senate bills, except Senate appropriation bills.

(6) Final day for Third Reading and passage of Senate appropriation bills.

(7) Final day for standing committees of the Senate to report House appropriation bills.

(8) Final day for standing committees of the Senate to report House bills, except appropriation bills.

(9) Final day for Third Reading and passage of House appropriation bills.

(10) Final day for Third Reading and passage of House non-appropriation bills.

(b) The President may establish additional deadlines for final action on conference committee reports and any categories of joint action motions.

(c) The foregoing deadlines shall become effective upon being filed by the President with the Secretary. The Secretary shall Journalize the deadlines.

(d) At any time, the President may schedule alternative deadlines for any legislative action pursuant to written notice filed with the Secretary.

(e) The President may schedule deadlines for any other legislative measure as he or she deems appropriate pursuant to written notice filed with the Secretary.

(Source: S.R. 2, 99th G.A.)

ARTICLE III **COMMITTEES**

(Source: S.R. 2, 99th G.A.)

(Senate Rule 3-1)

3-1. Committees.

substantial importance to the operation of government. This subsection (b) applies equally to Senate Bills and House Bills introduced into or received by the Senate.

(Source: S.R. 2, 99th G.A.)

(Senate Rule 3-8)

3-8. Referrals to Committees.

(a) All Senate Bills and House Bills shall, after having been initially read by the Secretary, be automatically referred to the Committee on Assignments, which may thereafter refer any bill before it to a committee. The Committee on Assignments may refer any resolution before it to a committee. No bill or resolution may be referred to a committee except pursuant to this Rule or Rule 7-17. A standing or special committee may refer a matter pending in that committee to a special subcommittee of that committee.

(b) All floor amendments, joint action motions for final action, and conference committee reports shall, upon filing with the Secretary, be automatically referred to the Committee on Assignments. No such amendment, joint action motion, or conference committee report may be considered by the Senate unless approved for consideration by the Committee on Assignments. The Committee on Assignments may approve for consideration to the Senate any floor amendment, joint action motion for final action, or conference committee report that: (i) consists of language that has previously been favorably reported to the Senate by a committee; (ii) consists of technical or clarifying language; or (iii) consists of language deemed by the Committee on Assignments to be of an emergency nature, of substantial importance to the operation of government, or in the best interests of Illinois. The Committee on Assignments may refer any floor amendment, joint action motion for final action, or conference committee report to a committee for its review and consideration (in those instances, and notwithstanding any other provision of these Senate Rules, the committee may hold a hearing on and consider those legislative measures pursuant to one-hour advance notice). Any floor amendment, joint action motion for final action, or conference committee report that is not approved for consideration or referred by the Committee on Assignments, and is attempted to be acted upon by a committee shall be out of order, except as provided for under Rule 8-4.

(b-1) A floor amendment filed by the chief sponsor of a bill shall be automatically referred to the standing committee from which the bill was reported (or to another standing committee as the