

North Suburban JOINT EMERGENCY TELEPHONE SYSTEM BOARD

Alan Wax
Chairman

1420 Miner Street · Des Plaines, Illinois · 60016

8 June 2012

Vic Behrendt
Customer Service Manager
AT&T 9-1-1 Operations
4918 W. 95th Street
Oak Lawn, IL 60453

Dear Mr. Behrendt:

This letter is to confirm our intent to modify our Enhanced 9-1-1 System.

The Joint Emergency Telephone System Board for the North Suburban Emergency Communications Center is requesting approval for a modification that entails installing switch extensions of the 9-1-1 trunks from our backup at the Park Ridge Police Department, 200 Vine Street, Park Ridge, IL 60068 to an unmanned but fully functional backup center at 7402 Touhy Ave, Niles, IL 60074.

The purpose of this modification is to enable the NSECC's telecommunicators to handle 9-1-1 calls at a facility which provides adequate space and full functionality under the following circumstances:

- Training of new staff members
- System Upgrades
- Catastrophic system failures at the main PSAP
- Catastrophic damage to the facility that houses the main PSAP
- Incidents, such as tornadoes, floods or large events where a surge center would benefit the citizens and the sworn.

Once our staff arrive at the Niles backup center, we will contact the Park Ridge Police desk personnel to inform them that we are taking over all the overflow or re-routed 9-1-1 calls. The Niles backup center is equipment with six calltaker and dispatcher positions, as well as a supervisory position.

The system is designed so that all E9-1-1 calls that fall into the Selective Routing Tables for the four municipalities will be routed to NSECC. The Center is manned twenty-four (24) hours a day and is secure from public entry. Requests for police, fire and EMS will be processed through the use of a sophisticated computer system, voice radio channels and telephone interconnects.

The ANI controller is located in the equipment room, which has independent auxiliary power in the event of a commercial power outage, including an uninterruptible power supply and generator. Any assistance in this matter will be greatly appreciated.

Regards,
Sherrill Ornberg

Sherrill Ornberg, ENP
Executive Director
North Suburban Emergency Communications Center
1420 Miner Street
Des Plaines, IL 60016
(847) 391-5308 - office
(847) 878-4370 - cell
somberg@nsecc.org

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9-1-1 GENERAL INFORMATION

Current Date: 06/8/2012

Proposed Operational Date 7/8/2012

The Joint Emergency Telephone System Board of the City of Des Plaines, the City of Park Ridge, the Village of Morton Grove and the Village of Niles, Illinois

Modification of an Existing System-I.C.C. Docket Number 04-0351

Total Population Served: 147,055

Total Access Lines: 86,000

Total Land Area Covered in Square Miles: 33.86

PSAP 9-1-1 System Liaison to the Commission:

Sherrill Ormberg, ENP
Executive Director
North Suburban Emergency Communications Center
1420 Miner Street
Des Plaines, IL 60016
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Narrative

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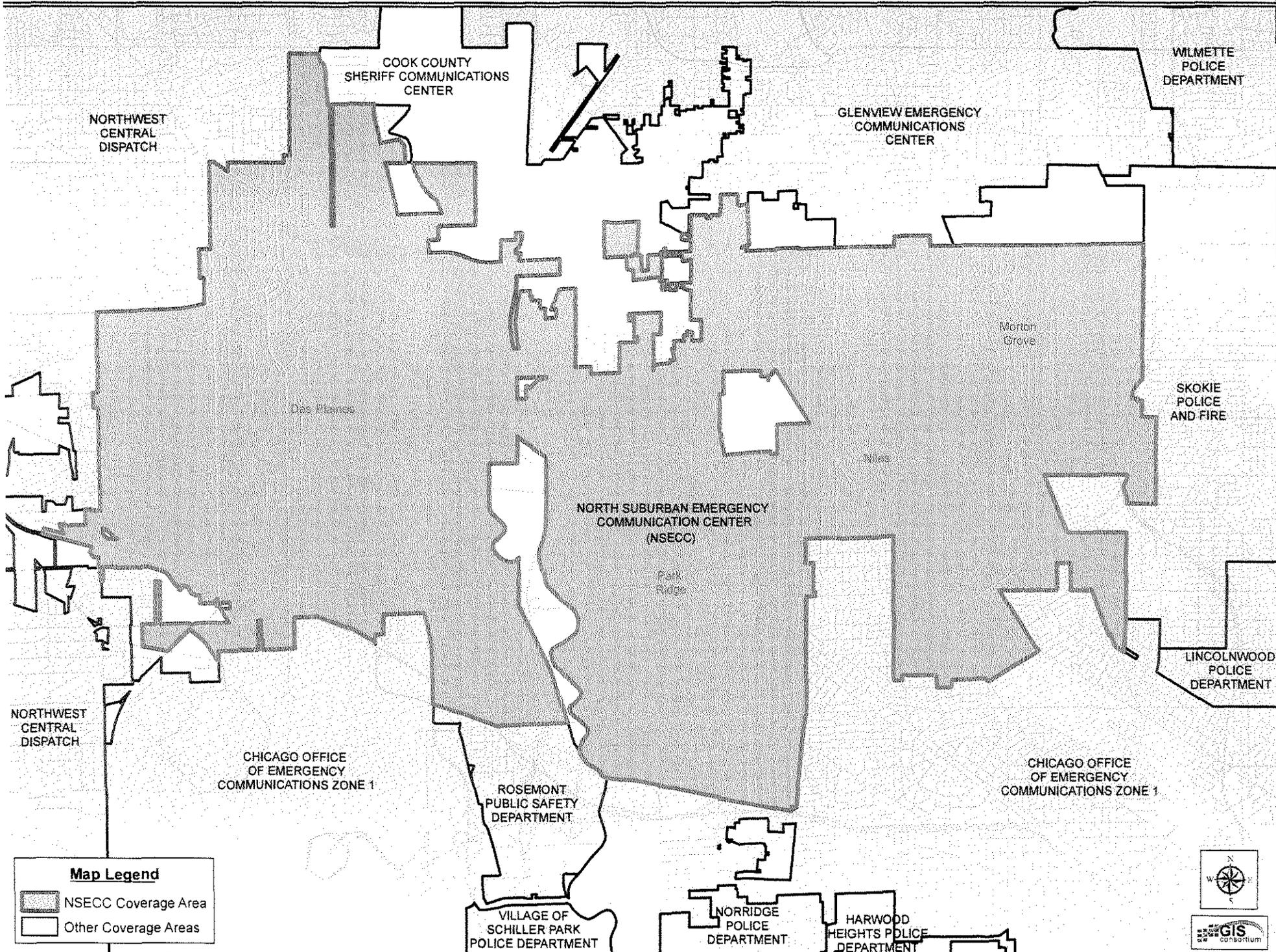
The ANI controller is located in the equipment room, which has independent auxiliary power in the event of a commercial power outage, including an uninterruptible power supply and generator.

The following exhibits have been included in this application:

- Exhibit 1 Map of System and Adjacent Agencies
- Exhibit 2 List of System Participants
- Exhibit 3 List of the Public Safety Agencies adjacent to the proposed system boundaries.
- Exhibit 4 Agreements between NSECC and the agencies of the City of Des Plaines, the City of Park Ridge, the Village of Niles and the Village of Morton Grove.

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North Suburban Emergency Communications Center Coverage Area Map



Map Legend

-  NSECC Coverage Area
-  Other Coverage Areas



System Participants

Exhibit 2

Agency Name	Address	City	Zip
Des Plaines Police Department	1413 Miner Street	Des Plaines	60016
Des Plaines Fire Department	405 S. River Road	Des Plaines	60016
Morton Grove Police Department	6101 Capulina Ave.	Morton Grove	60053
Niles Police Department	7000 Touhy Ave	Niles	60714
Park Ridge Police Department	200 Vine Street	Park Ridge	60068
Park Ridge Fire Department	901 W. Devon Ave.	Park Ridge	60068

Adjacent Agencies

Exhibit 3

Agency Name	Address	City	Zip
Chicago Emergency Communications	1411 W. Madison Street	Chicago	60607
Cook County Sheriff	9511 W. Harrison Street	Des Plaines	60016
Cook County Forest Preserve District	536 N. Harlem Ave.	River Forest	60305
Elk Grove Village	901 Wellington Ave.	Elk Grove Village	60007
Elk Grove Township Fire Protection District	1415 E. Algonquin Rd.	Arlington Hts.	60005
Village of Glenview	2500 E. Lake	Glenview	50025
Illinois State Police	801 S. 7 th Street	Springfield	62703
Mount Prospect Police Department	112 E. Northwest Hwy.	Mount Prospect	60056
Mount Prospect Fire Department	50 S. Emerson	Mount Prospect	60056
North Maine Fire Protection District	9301 Potter Rd.	Des Plaines	60016
Skokie Police Department	7300 Niles Center Rd.	Skokie	60077
Skokie Fire Department	7424 Niles Center Rd.	Skokie	60077

**PUBLIC SAFETY COMMUNICATIONS SERVICE
INTERGOVERNMENTAL AGREEMENT**

Whereas, the City of Des Plaines, (hereinafter "Des Plaines") with offices at 1420 Miner Street, Des Plaines, Illinois, the Village of Morton Grove, (hereinafter "Morton Grove") with offices at 6101 Capulina Avenue, Morton Grove, Illinois, the Village of Niles, (hereinafter "Niles") with offices at 1000 Civic Center Drive, Niles, Illinois and the City of Park Ridge, (hereinafter "Park Ridge") with offices at 505 Park Place, Park Ridge, Illinois, desire to enter into an intergovernmental agreement with respect to the provision of enhanced 9-1-1 emergency telephone answering services, public safety dispatch and communications;

**NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS
HEREIN CONTAINED, THE PARTIES HERETO AGREE AS FOLLOWS:**

1. Pursuant to the powers vested in them by the Illinois Constitution, the Intergovernmental Cooperation Act, the Emergency Telephone Systems Act and their home rule powers, Des Plaines, Morton Grove, Niles and Park Ridge hereby agree to establish a cooperative venture for the joint and mutual operation of a 9-1-1 emergency telephone answering system and police dispatching system. Des Plaines and Park Ridge hereby agree to continue a cooperative venture for the joint and mutual operation of a 9-1-1 emergency telephone answering system and police/fire dispatching system.

2. There is hereby continued a Joint Emergency Telephone System Board which shall consist of the following persons as designated by their respective positions of employment: the City Manager of Des Plaines, the Village Administrator of Morton Grove, the Village Manager of Niles, the City Manager of Park Ridge, the Police Chief of Des Plaines, the Police Chief of Morton Grove, The Police Chief of Niles, the Police Chief of Park Ridge, the Fire Chief of Des Plaines and the Fire Chief of Park Ridge as voting members, the Finance Director of the City of Des Plaines and the appointed Emergency Communications Director as ex-officio, non-voting. The duties of said board

will be the administration of the emergency telephone answering system, the public safety dispatching system, and the distribution of 9-1-1 surcharge fund amounts and intergovernmental agreement fees pursuant to the laws of the State of Illinois and ordinances of the City of Des Plaines, the Village of Morton Grove, the Village of Niles and the City of Park Ridge. Should a vote of the Joint Emergency Telephone System Board result in a tie, the City of Des Plaines will prevail.

3. 9-1-1 wireline and wireless surcharge proceeds from Des Plaines, Morton Grove, Niles and Park Ridge shall be deposited into a common bank account administered by the Finance Director of Des Plaines as follows: the Finance Director shall segregate the funds received for each Municipality and remit each Municipality's funds to the Municipality on a monthly basis.

4. Des Plaines, Morton Grove, Niles and Park Ridge shall provide for and operate a joint public safety communications center consisting of equipment and personnel for a 24-hour per day public safety emergency communications service. Joint services to be provided to Des Plaines and Park Ridge include emergency telephone answering, security and fire alarm monitoring, police and fire department response-unit dispatch, response-unit informational and scene support, incident and activity statistical reporting. Joint services to be provided to Morton Grove and Niles include emergency telephone answering, security alarm monitoring, police department response-unit dispatch, response-unit informational and scene support, incident and activity statistical reporting. Additional common and joint services may be provided with mutual consent of the parties.

5. The use of this system and all services provided shall be available to the citizens of Des Plaines, Morton Grove, Niles and Park Ridge on an equal basis.

6. The quality and performance of services shall meet or exceed applicable Illinois Commerce Commission rules and regulations and any further standards imposed by joint agreement of the parties.

7. Des Plaines shall provide and own all facilities used in the creation and operation of this system, which are within the boundaries of Des Plaines or reside on or within property owned by Des Plaines. Morton Grove and Niles acknowledge and the parties agree that the initial reconfiguration of the 9-1-1 Center from its current layout to that which will also service Niles and Morton Grove shall be borne at the cost and expense of Morton Grove and Niles, as is referenced in the impact study, findings of which are incorporated herein by reference and for convenience set forth as follows: Morton Grove 47%, Niles 53%.

8. Each contributing municipality that is a party to this agreement shall provide and own the initial purchase of the communications equipment and other related items which will service its respective community through the 9-1-1 Center.

9. Morton Grove shall provide and own all facilities and equipment used in the creation and operation of this system, which are within the boundaries of Morton Grove or reside on or within property owned by Morton Grove

10. Niles shall provide and own all facilities and equipment used in the creation and operation of this system, which are within the boundaries of Niles or reside on or within property owned by Niles.

11. Park Ridge shall provide and own all facilities and equipment used in the creation and operation of this system, which are within the boundaries of Park Ridge or reside on or within property owned by Park Ridge.

12. All Emergency Communications staff shall be statutory employees of Des Plaines, with the exception of the Director, who is the sole employee of the Board.

Prior to the time of provision of the four municipalities' joint services, five (5) staff positions of Emergency Communications Specialist shall be offered to existing police communications personnel employed by Morton Grove, who successfully pass the

entrance examinations,. Prior to the time of provision of the four Municipalities' joint services, five (5) staff positions of Emergency Communications Specialist shall be offered to existing police communications personnel employed by Niles, who successfully pass the entrance examinations,. Selected personnel shall be accepted as employees of Des Plaines, credited with employment seniority and fringe benefits equal to current Des Plaines staff of equal seniority. Rate of pay of said employee shall either rise to current levels of pay for positions of equal seniority or remain the same until the prevailing rate of Des Plaines pay equals or exceeds the person's rate of pay at time of employment by Des Plaines. Existing accrued employee benefits, particularly sick-time and vacation time, will be considered prior to employee change-over. If applicable, Morton Grove and Niles will compensate their particular employees for the dollar value of such accrued employee benefits prior to the employees transfer to Des Plaines. No carry-over vacation or sick-time will be credited to the employee. Morton Grove and Niles employees accepted by Des Plaines are required to recognize any and all existing union agreements with current communications staff.

13. In consideration of the services and benefits to be provided to Morton Grove, Niles and Park Ridge, an amount of money will be paid to Des Plaines by Morton Grove, Niles and Park Ridge. The amount shall be calculated on a yearly basis, on May 1st, each year, based upon the formula set forth in the next paragraph.

The formula for calculation consists of an amount of money equal to the proportion of "public safety incidents" for the preceding 12 month period from July 1st thru June 30th of the previous calendar year for those line item expenses not excepted in paragraph 11 below. These monies shall be administered in accordance with the bylaws of the Joint Emergency Telephone System Board. All such monies shall be used by the respective parties to fund enhanced 9-1-1 communication services in compliance with the Illinois Emergency Telephone System Act.

14. The payment of monies to Des Plaines by Morton Grove, Niles and Park Ridge shall apply only to the provision of joint communication services. Each party shall

pay its own individual telephone network line and service charges, directory printing, individual equipment and debt service.

15. The starting date for provision of communication dispatch and information service is projected at no later than sixty days subsequent to the completion of the joint communication center and acceptance of communication equipment. This occurrence is planned in the 4th quarter of 2002. These plans are subject to change by mandate of the Joint Emergency Telephone System Board.

16. This agreement shall be in full force and effect for a period of five (5) years and automatically renewed on a year to year basis thereafter. Any of the parties may notify the other parties in writing, no less than ninety (90) days prior to expiration of this agreement, of the desire to re-negotiate the terms of this agreement. Such negotiations will commence prior to the upcoming agreement expiration date.

17. Any party, without the consent of the other parties, may at any time cancel this agreement by giving written notification of the intent to cancel to the other party. Upon initiation of cancellation, no discontinuation of abatement of services or payment of monies due shall occur for the period of time required for Morton Grove, Niles or Park Ridge to establish competent public safety communication services elsewhere, provided that period not exceed a total of twenty-four (24) months. The parties shall cooperate with vendors and sub-contractors to allow a planned transition of service.

Immediately subsequent to receipt of notice of cancellation, the parties shall form separate and unique Emergency Telephone System Boards in compliance with Illinois Law. Each separate board shall cooperate and coordinate with the other in application to the Illinois Commerce Commission for authority to operate separate 9-1-1 emergency telephone answering systems. Upon grant of such separate authority by the Illinois Commerce Commission, the Joint Emergency Telephone System Board shall be dissolved and all fund monies distributed per the formula set out in paragraph 10.

18. Nothing in this Agreement shall be construed to assume responsibility by the parties for providing singular or joint police or fire public safety response to the other party which may or may not be covered by other agreements.

19. Each party shall indemnify and hold harmless the other parties and the Joint Emergency Telephone System Board, their officers, agents, employees and staff from all claims, litigation and liability against them or any of them and any costs and attorneys fees incidental thereto, on account of any injury to or death of any person or persons or on account of damage to any property, caused by, connected with, or in any way attributable to provision of services as set forth in paragraph 4 of this Agreement.

20. Should the parties mutually agree to provide insurance policy coverage in regard to indemnity against possible liabilities as stated in paragraph 19, the parties agree to equally share the premium cost of such insurance, payment to be made separate and apart from any other cost-sharing terms and conditions as stated in this Agreement.

21. This Agreement constitutes the entire agreement between the City of Des Plaines, Illinois, the Village of Morton Grove, the Village of Niles and the City of Park Ridge, Illinois and may be amended or altered only by an instrument in writing signed by all parties.

22. Definitions

Emergency Telephone Answering: Answers emergency and non-emergency calls for service through 9-1-1 and the seven digit emergency telephone phone numbers, simultaneously enters this information into the Computer Aided Dispatch (CAD) system; calms, negotiates and advises callers who may be injured, confused or abusive and otherwise communicates to obtain needed and accurate information.

Security Alarm Monitoring: Monitors and receives notification for police services via the municipality based direct connect burglary and hold up alarms.

Police Department Response-unit Dispatch: Determines the nature of the call and assigns its priority using codes and dispatches the police responding units by radio and CAD.

Response-unit Informational and Scene Support: Continually monitors the applicable police radio frequencies; continually updates information as it's received and enters it into the CAD to maintain the current status of manpower and vehicles; retrieves needed information on driver's licenses, vehicle registrations, warrants, etc. by computer into other local, state and federal computer information systems.

Incident and Activity Statistical Reporting: Provides statistical information for the sworn agencies, Joint Emergency Telephone System (JETS) Board and others as needed.

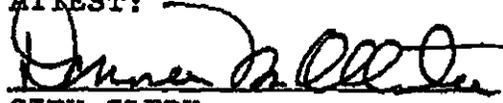
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the 1st
day of Oct, 2001

City of Des Plaines



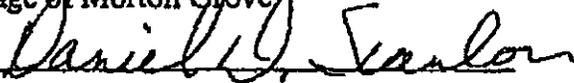
Mayor

ATTEST:



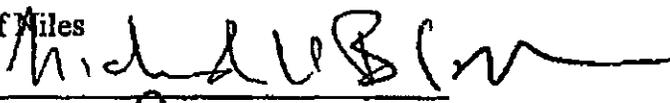
CITY CLERK

Village of Morton Grove

by: 

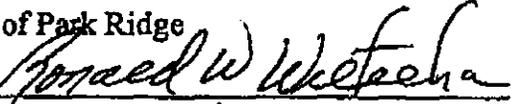
Title: Village President

Village of Mies

by: 

Title: Mayor

City of Park Ridge

by: 

Title: Mayor