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**INTEROFFICE MEMORANDUM**

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**TO:** LIZ ROLANDO, CHIEF CLERK  
**FROM:** LINDA M. WAGNER  
**SUBJECT:** MEETING MINUTES AMENDMENTS (8/2/11 ROM)  
**DATE:** 8/23/2011  
**CC:** C&C ASSISTANTS

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Please make the following amendments to the August 2, 2011 ROM minutes:

1. Page 3, line 8 – change “II” to “2”
2. Page 9, line 10 – change “Title 83.590” to “Title 83, Part 590”
3. Page 12, lines 12 & 13 – change “is” to “are”