

**9-1-1 GENERAL INFORMATION**

Current Date 6-14-10

Proposed Operational Date: Immediately following the ICC Final Order to Operate

Montgomery County, Illinois

Submitted By

Final Plan

Modification of an Existing System – I.C.C. Docket Number \_\_\_\_\_

30,728

Total Population Served

10,768

Total Access Lines

702 sq. miles

Total Land Area Covered in Square Miles

**PSAP 9-1-1 System Liaison to the Commission: *(No Consultants)***

Greg Nimmo

Name

911 Coordinator/Communications Division Captain

Title

P.O. Box 159

140 N. Main St.

Street Address

Hillsboro, IL 62049

City, State, Zip Code

(217)-532-9563

Telephone Number

(217)-273-3911

Alternate Number



**NARRATIVE STATEMENT**  
*Prepared by Greg Nimmo for the*  
**Montgomery County Emergency Telephone System Board**

Primary PSAP Located at:  
P.O. Box 159  
140 N. Main St.  
Hillsboro, IL 62049

The Montgomery County Emergency Telephone System Board's (ETSB) Primary PSAP located in Hillsboro is currently under the operational direction of the ETSB employed 911 Coordinator. This PSAP has been in operation since Oct 1996. Under this modification application the ETSB will sign an agreement with the Montgomery County Sheriff's Office (MCSO) to provide PSAP management and operations for the ETSB in place of the 911 Coordinator. The ETSB will no longer have any employees under its direct employment. Instead, as the attached agreement reflects, the MCSO would provide management and operational control of the Primary PSAP for the ETSB.

The existing radio/telecommunications systems that are currently in place will continue to be utilized. They are compatible with the participating and adjacent agencies and follow the state guidelines of interoperability.

The 911 calls will continue to be dispatched as they are now through the existing system and adjacent agencies.

The area covered by the original application for 911 service in Montgomery County will not change under this agreement. The PSAP will continue to serve all communities and townships within the borders of Montgomery County.

There are several land-line telephone companies that serve Montgomery County. They are:

Big River  
Frontier

Consolidated Communications  
Frontier Midland

They serve 21 telephone exchanges in Montgomery County. They are:

Coffeen-GTE = 534  
\*Divernon-GTE = 628  
Fillmore-GTE = 538  
Hillsboro-ICTC = 532  
Litchfield-ICTC = 324  
Mulberry Grove-GTE = 326  
\*New Douglas-GTE= 456  
Oconee-F/M = 539  
\*Pawnee-GTE = 625  
Sorento-GTE = 272  
Witt-ICTC = 594  
\* opted out

Donnellson-GTE = 537  
Farmersville-ICTC = 227  
\*Girard-GTE = 627  
Irving-ICTC = 533  
Morrisonville-ICTC = 526  
\*Mt Olive-GTE = 999  
Nokomis-ICTC = 563  
Pana-ICTC = 562  
Raymond-ICTC = 229  
\*Virden-GTE = 965

There are also several wireless vendors in Montgomery County. They are:

ATT&T  
US Cellular

Sprint  
Verizon

There are several Voip vendors in Montgomery County. They are:

Clear Rate  
Level 3 Comm

Granite  
New Wave

The FY 2010 agreements that are on file have been signed by all participating agencies within the system for the Montgomery County PSAP. These agreements will remain in effect and will be renewed for FY 2011 as required by the ICC.

The is an existing system and will not affect the surrounding systems operations. The surrounding systems are:

Bond Co  
Fayette Co  
Madison Co  
Shelby Co

Christian Co  
Macoupin Co  
Sangamon Co

The consolidated system will be paid for in a proportional manor by the involved entities of the Montgomery County ETSB and Sheriff's Office per the intergovernmental agreement. The new consolidated dispatch center will consist of the following total personnel: ten full time telecommunicators, two administrative assistants, and a one communications division captain.

The ETSB will pay the following salaries of the consolidated communications center:

1-Communications Division Captain (replaces the 911 Coordinator Position)  
1-Administrative Assistant  
5-Full Time Telecommunicators

The Sheriff's Office will pay the following salaries of the consolidated communications center:

1-Administrative Assistant  
5-Full Time Telecommunicators

The ETSB will have a budget within the sheriff's office budget that is separated from all sheriffs' office line items by department code. Only items used for ETSB business/operations will be paid for out of ETSB funds. The ETSB will be invoiced monthly by the county for all expenditures occurred for the previous months ETSB business according to the attached agreement. The ETSB will remain in full control of ETSB funds because they will have to approve all expenses invoiced prior to any disbursement of ETSB funds to the county for expenses that have been occurred. All budget records will be on file at the Montgomery County Treasurer's Office.

The Captain will be the primary point of contact for public education and promotion of the 911/ETSB system within Montgomery County to all demographics.

All telecommunicators will be trained to the same level education. The training will include the following:

External Training Certifications:

Emergency Medical Dispatch (EMD)  
Emergency Police Dispatch (EPD)  
L.E.A.D.S.-Full Access  
NIMS ICS 700/100/200

Emergency Fire Dispatch (EFD)  
C.P.R.  
APCO PSTC1  
National Weather Spotter

Internal Training Certifications:

Module I-Orientation  
Module III-Corrections  
Module V-Records

Module II-Operations  
Module IV-Dispatch  
Module VI-Emergency Management

All telecommunicators will also be licensed to with the Illinois Public Health Department as required by statute/code to provide EMD.

All telecommunicators will be trained in the use and of the Ameritech TTY based communications system in order to communicate with the hearing impaired as required by statute/code.

The alternate PSAP for backup will continue to be located at the Christian County 911 Center, 301 W. Franklin St, Taylorville, IL 62568 as it is now. There will be no cost, equipment or operational changes in this operation.

Again, the borders of the Montgomery County 911 System will not change. All citizens and agencies within the borders of Montgomery County will receive 911 services through the Montgomery County PSAP or through agreement for opted out service.

There are no citizens that will be unable to dial 911 through this operational change as the system itself has not changed. The management and personnel of the system will be the only change that will be handled via the intergovernmental agreement.

All address assignments and data base arrangements are in place now for Montgomery County since it is an existing PSAP. The methods of addressing and the local, daily, data base update management will continue as it has for the last 14 years.

## **Exhibits 1 & 2**

**(No new maps included because the borders of the existing system have not changed with this modification filing.)**

**Exhibit 3**  
**(Updated System Participants List)**



System Participants	Street Address, City, Zip Code	Administrative Telephone No.	Population	Land Area Square Miles	Dispatch	Transfer	Call Relay
Mt Olive Fire	300 W 1 <sup>st</sup> St Mt Olive, IL 62069	217-999-6041	359	25		X	
New Douglas Fire	RR 1 Box 195-A New Douglas, IL 62074	217-456-7341	65	6		X	
Nokomis Fire	22 S. Cedar St Nokomis, IL 62075	217-563-2338	6,031	127	X		
Fillmore Fire	PO Box 32 Fillmore, IL 62032	217-538-2661	977	45	X		
Pawnee Fire	PO Box 922 Pawnee, IL 62558	217-625-3131	11	1.25		X	
Raymond Community Fire	PO Box 134 Raymond, IL 62560	217-229-4549	2,054	115.5	X		
Shoal Creek Fire	PO Box 36 Sorento, IL 62086	618-806-1328	648	36	X		
Taylor Springs Fire	PO Box 268 Taylor Springs, IL 62089	217-532-2605	1,000	20	X		
Witt Fire	PO Box 237 Witt, IL 62094	217-594-7720	1,251	35	X		
Virden Fire	139 N. Dye St Virden, IL 62094	217-965-3645	10	4		X	
Morrisonville Fire	PO Box 122 Morrisonville, IL 62546	217-526-3515	10	2		X	

System Participants	Street Address, City, Zip Code	Administrative Telephone No.	Population	Land Area Square Miles	Dispatch	Transfer	Call Relay
Divernon Fire	133 S. State St Divernon, IL 62530	217-628-3341	5	.25		X	
Ramsey Fire	RR 1 Box 242F Ramsey, IL 62080	618-423-2341	53	3		X	
Pana Fire	400 E. First St Pana, IL 62557	217-562-2121	100	15		X	
Montgomery County Sheriff	140 N. Main St Hillsboro, IL 62049	217-532-9511	20,800	679.25	X		
Hillsboro Police	447 S. Main St Hillsboro, IL 62049	217-532-6129	4,400	6		X	
Litchfield Police	120 E. Ryder St Litchfield, IL 62056	217-324-5991	6,883	13		X	
Illinois State Police	102 Illinois Route 16 Litchfield, IL 62056	217-324-4900	30,728	702		X	
Raymond Police	305 E. Broad St Raymond, IL 62560	217-229-4516	820	1.25	X		
Nokomis Police	22 S. Cedar St Nokomis, IL 62075	217-563-2031	2,893	2.5	X		
Air Evac	811 N. Pawnee Rd Pawnee, IL 62588	417-256-0010	30,728	702			
Arch Air Transport	2207 Scott Av St Louis, MO 63103	314-655-4050	30,728	702			X
EMA	120 N. Main St Hillsboro, IL 62049	217-532-9560	30,728	702	X		
Mont Co Hazmat	120 N. Main St Hillsboro, IL 62049	217-532-9560	30,728	702	X		
Mont Co IMT	120 N. Main St Hillsboro, IL 62049	217-532-9560	30,728	702	X		

**Exhibit 4**  
**(Updated Adjacent Agency List)**

**Exhibit 4**

**ADJACENT AGENCY LIST**

<b>AGENCY</b>	<b>STREET ADDRESS, CITY, ZIP CODE</b>	<b>TELEPHONE NUMBER</b>
Bond County 911	200 W. College, Greenville, IL 62246	
Christian County 911	301 W. Franklin St, Taylorville, IL 62568	
Macoupin County 911	PO Box 446, Carlinville, IL 62626	
Madison County 911	157 N. Main St, Suite 153, Edwardsville, IL 62025	
Sangamon County 911	1 Sheriff's Plaza, Springfield, IL 62701	
Bond County Sheriff's Dept.	403 S. 2 <sup>nd</sup> St, Greenville, IL 62246	
Christian County Sheriff's Dept	PO Box 238, Taylorville, IL 62568	
Fayette County Sheriff's Office	221 S. 7 <sup>th</sup> St, Vandalia, IL 62471	
Macoupin County Sheriff's Office	215 S. East St, Carlinville, IL 62626	
Madison County Sheriff's Office	405 Randle St, Edwardsville, IL 62025	
Sangamon County Sheriff's Office	1 Sheriff's Plaza, Springfield, IL 62701	
Shelby Count Sheriff's Office	151 N. Morgan St, Shelbyville, IL 62565	
Bond County Ambulance	200 Helathcare Dr, Greenville, IL 62246	
Dunn's Ambulance	PO Box 43, Taylorville, IL 62568	
Fayette County Ambulance	7 <sup>th</sup> and Taylor St, Vandalia, IL 62471	
Gillespie Area Ambulance	208 W. Charles St, Gillespie, IL 62033	
Morrisonville Area Ambulance	PO Box 641, Morrisonville, IL 62546	
Pana Area Ambulance	510 Fair Ave, Pana, IL 62557	
Pawnee Ambulance	PO Box 922, Pawnee, IL 62558	217-753-6666
Prairieland Ambulance	133 N. Church St, Virden, IL 62690	
Staunton Area Ambulance	PO Box 88, Staunton, IL 62088	
Sutton's Ambulance	327 N. Clay St, Taylorville, IL 62568	
Carlinville Fire	317 W. South St, Carlinville, IL 62626	
Divernon Fire	133 S. State St, Divernon, IL 62530	
Gillespie Fire	115 N. Macoupin St, Gillespie, IL 62033	
Girard Fire	115 N. First St, Girard, IL 62640	
Morrisonville/Palmer Fire	PO Box 122, Morrisonville, IL 62546	

AGENCY	STREET ADDRESS, CITY, ZIP CODE	TELEPHONE NUMBER
Mt Olive Fire	815 W. Main St, Mt Olive, IL 62069	
Mulberry Grove Fire	PO Box 117, Mulberry Grove, IL 62262	
New Douglas Fire	14 Devries Ln, New Douglas, IL 62074	
Pana Fire	400 E. 1 <sup>st</sup> St, Pana, IL 62557	
Pawnee Fire	PO Box922 Pawnee, IL 62558	
Ramsey Fire	RR1 Box 242F, Ramsey, IL 62080	
Staunton Fire	107 S. Wood St, Staunton, IL 62088	
Taylorville Fire	202 N. Main St, Taylorville, IL 62568	
Virden Fire	139 N. Dye St, Virden, IL 62690	
IL State Police	102 Illinois Route 16, Litchfield, IL 62056	217-324-4900

**Exhibit 5**  
**(Telephone Company List)**

Exhibit 5

TELEPHONE COMPANIES LIST

Telephone Company	Exchange	Area Code/ Prefix(es)	Type of 9-1-1 Service	
Consolidated / Big River	Farmersville	227		
	Hillsboro	532		
	Irving	533		
	Nokomis	563		
	Litchfield	324		
	Raymond	229		
	Witt	594		
	Morrisonville	526		
	Pana	562		
	Frontier	Coffeen	534	
		New Douglas	456	
		Sorento	272	
		Donnellson	537	
Fillmore		538		
Mulberry Grove		326		
Pawnee		625		
Virden		965		
Divernon		628		
Girard		627		
Frontier -Midland	Mt Olive	999		
	Oconee	539		
<b>Cell Carriers: AT&amp;T, Verizon, US Cellular, Sprint</b>	County Wide	County Wide		
<b>VOIP: New Wave, Clear Rate, Level 3, Granite</b>	County Wide	County Wide		

**Exhibit 6**  
**(Financial Arrangements)**

Exhibit 6

FINANCIAL ARRANGEMENTS

<b>FUNDING</b> <i>(Please check the appropriate)</i>		
Funds provided by:		
local government		<input checked="" type="checkbox"/>
telephone surcharge		<input checked="" type="checkbox"/>
other		<input type="checkbox"/>

Funds provided by: Telephone Surcharge: land-line, wireless, and county government

A referendum was passed on Nov 8, 1991 to impose a \$2.00 surcharge as originally stated in the initial application.

Wireless surcharge funding was started in June 2005 by State of IL Statute at \$.75 per phone line.

The current Montgomery County ETSB 911 System has been depleting on hand cash funds over the last few years because of a decrease in land-line service as well as seeing increased overall expenses. With that being said, the new consolidated dispatch center that is being proposed will provide a mechanism for the county to assist with the funding needs of the Montgomery County ETSB to meet current operational standards.

The consolidated system will be paid for in a proportional manor by the involved entities of the Montgomery County ETSB and Sheriff's Office per the intergovernmental agreement. The new consolidated dispatch center will consist of the following total personnel: ten full time telecommunicators, two administrative assistants, and a one communications division captain.

The ETSB will pay the following salaries of the consolidated communications center:

- 1-Communications Division Captain (replaces the 911 Coordinator Position)
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- 5-Full Time Telecommunicators

The Sheriff's Office will pay the following salaries of the consolidated communications center:

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The ETSB will have a budget within the sheriff's office budget that is separated from all sheriff's office line items by department code. Only items used for ETSB business/operations will be paid for out of ETSB funds. The ETSB will be invoiced monthly by the county for all expenditures occurred for the previous months ETSB business according to the attached agreement. The ETSB will remain in full control of ETSB funds because they will have to approve all expenses invoiced prior to any disbursement of ETSB funds to the county for expenses that have been occurred. All budget records will be on file at the Montgomery County Treasurer's Office.

**Exhibit 7**  
**(System Cost)**

**Exhibit 7**

**SYSTEM COSTS:ETSB/Sheriff's Office**

<b>PRESENT SYSTEM COST (summary)</b>
Annual Cost
\$ 471,753 (ETSB)
\$ 450,000 (Sheriff's Office)
<b>\$ 921,753 Total</b>

<b>PROPOSED SYSTEM COST (summary)</b>		
<b>Annual Cost</b>	<b>Installation Cost</b>	<b>Total First Year Cost</b>
\$ 419,725 (ETSB)		
\$450,000(Sheriff's Office)	\$100,000 (General Fund)	\$1,021,753
<u>\$ 52,028 (General Fund)</u>		
<b>\$ 921,753 Total</b>		

The expected expenditures for a consolidated dispatch centers first year of service will be as follows:

\$ 471,753 ETSB  
 \$ 450,000 Sheriff  
\$ 100,000 (Equipment Upgrades) County General Fund  
**\$1,021,753 Total Expenses**

The expected revenues for consolidated dispatch centers first year of service will be as follows:

\$ 419,725 ETSB Fund  
 \$ 450,000 Sheriff Fund  
\$ 152,028 County General Fund (Includes installation cost of new equipment (\$100,000) and operational cost of \$52,028  
**\$1,021,753 Total Revenues**

**Exhibit 8 & 9**  
**(Agreements)**

**Here is a list of the agencies that annual agreements are sent to each year and signed. Active agreement are currently on file.**

**Montgomery County 9-1-1 Year 2010 - ICC Agreement Agency List**

Bond County 911 200 W. College St. Greenville, IL 62246  
Christian County 911 301 W. Franklin St. Taylorville, IL 62568  
Macoupin County 911 PO Box 446 Carlinville, IL 62626  
Madison County 911 137 N. Main St. Suite #153 Edwardsville, IL 62025  
Montgomery County 911 P.O. Box 187 Hillsboro, IL 62049  
Sangamon County 911 1 Sheriff's Plaza Springfield, IL 62701  
Virden 911 139 N. Dye St. Virden, IL 62690

Air Evac 811 N. Pawnee Rd, Pawnee, IL 62588-4632  
America Ambulance 1501 S. 5th St. Springfield, IL 62703  
ARCH EMS Air Transport 2207 Scott Ave. St. Louis, MO 63103  
Bond County Ambulance 200 Healthcare Dr. Greenville, IL 62246  
Carlinville Area Ambulance 1000 Morgan Carlinville, IL 62626  
Dunn's Ambulance P.O. Box 43 Taylorville, IL 62568  
Farmersville/Waggoner Ambulance 2339 Coalfield Av Waggoner, IL 62572  
Fayette County Ambulance 7th & Taylor Sts. Vandalia, IL 62471  
Gillespie Area Ambulance 208 W. Charles St. Gillespie, IL 62033  
Hillsboro Area Ambulance Service 1200 E. Tremont St. Hillsboro, IL 62049  
Medic First 3219 E Carpenter St. Springfield, IL 62702  
Morrisonville Area Ambulance PO Box 641 Morrisonville, IL 62546  
Mt. Olive Area Ambulance 200B E. Main St. Mt. Olive IL 62069  
Nokomis/Witt Ambulance 10 Brandon Ln. Nokomis, IL 62075  
Pana Area Ambulance 510 Fair Ave. Pana, IL 62557  
Pawnee Ambulance P.O. Box 922 Pawnee, IL 62558 753-6666  
PrairieLand Community Ambulance 133 N. Church St. Virden, IL 62690  
Raymond/Harvel Ambulance 310 W Broad St. Raymond, IL 62560  
Staunton Area Ambulance PO Box 88 Staunton, IL 62088  
Sutton's Ambulance 327 N. Clay St. Taylorville, IL 62568

Montgomery County EMA/Hazmat/IMT 120 N. Main St. Hillsboro, IL 62049

Carlinville Fire 317 West South St. Carlinville, IL 62626  
Coffee Fire Protection District PO Box 367 Coffee IL 62017  
Divernon Fire Department 133 S. State St. Divernon IL 62530  
Farmersville/Waggoner Fire Department 3338 E. Montgomery Rd. Virden, IL 62690  
Fillmore Fire Department PO Box 32 Fillmore, IL 62032  
Gillespie Fire 115 N. Macoupin St. Gillespie, IL 62033  
Girard Fire 115 N. 1st Girard, IL 62640  
Hillsboro Fire Department 101 S. Broad St. Hillsboro, IL 62049  
Irving Volunteer Fire Department c/o: Kyle Schmedeke Box 184 Irving, IL 62051  
Litchfield Fire and Ambulance 210 E. Edwards Litchfield, IL 62056  
Morrisonville/Palmer Fire Department PO Box 122 Morrisonville, IL 62546  
Mt. Olive Fire Department 815 W. Main St. Mt. Olive, IL 62069  
Mulberry Grove Fire Department PO Box 117, Mulberry Grove, IL 62262  
New Douglas Fire Department 14 Devries Ln. New Douglas, IL 62074  
Nokomis Fire Department 22 S. Cedar St. Nokomis, IL 62075  
Pana Fire 400 E. 1st St. Pana, IL 62557  
Pawnee Fire Department POBox 922 Pawnee IL 62558  
Ramsey Fire Department RR 1 Box 242F Ramsey, IL 62080  
Raymond/Harvel Fire Department PO Box 134 Raymond, IL 62560  
Shoal Creek Fire Protection District PO Box 36 Sorento, IL 62086  
Staunton Fire 107 S. Wood St. Staunton, IL 62088  
Taylor Springs Fire Department PO Box 268 Taylor Springs, IL 62089  
Taylorville Fire 202 N Main St. Taylorville, IL 62568  
Virden Fire Department 139 N. Dye St. Virden, IL 62690  
Witt Fire Department PO Box 237 Witt, IL 62094

Hillsboro Police Department PO Box 542 Hillsboro, IL 62049  
Litchfield Police Department 120 E. Ryder St. Litchfield, IL 62056  
Nokomis Police Department 22 Cedar St. Nokomis, IL 62075  
Bond County Sheriff's Department 403 S 2<sup>nd</sup> St, Greenville, IL 62246  
Christian County Sheriff's Department PO Box 328 Taylorville, IL 62568  
Fayette County Sheriff's Department 221 South 7th St. Vandalia, IL 62471

Macoupin County Sheriff's Department 215 South East St. Carlinville, IL 62626  
Madison County Sheriff's Department 405 Randle St. Edwardsville, IL 62025  
Montgomery County Sheriff's Department 140 N. Main St. Hillsboro, IL 62049  
Sangamon County Sheriff's Department 1 Sheriff's Plaza Springfield, IL 62701  
Shelby County Sheriff's Department 151 N. Morgan Shelbyville, IL 62565

Total - 64 Agencies

RE 01/10

(See the attached agreement sent out on the next page.)

# MONTGOMERY COUNTY

## ANNUAL AGREEMENT 2010

For 9-1-1 Emergency Communications

This agreement is made between the Public Safety Answering Point, hereafter referred to as "PSAP", and, \_\_\_\_\_, for the purpose of effective handling and routing of 9-1-1 Emergency calls.

### CALL HANDLING

Montgomery County PSAP receiving a call for emergency services in your jurisdiction shall dispatch in the following manner: (radio channel such as: 911 Dispatch, other radio channel/frequency or phone number)

Primary Emergency Contact Method: \_\_\_\_\_

Secondary Emergency Contact Method: \_\_\_\_\_

Dept 24 hour non-emergency number: \_\_\_\_\_

Dept Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Cellular #: \_\_\_\_\_ Pager #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Dept Web Site Address: \_\_\_\_\_

### AID OUTSIDE JURISDICTION BOUNDARY

Once an emergency unit is dispatched in response to a request through the system, such unit shall render its service to the requesting party without regard to whether the unit is operating outside its normal jurisdictional boundaries.

The legislative intent is that 9-1-1 is used for emergency calls only. Therefore, all calls of an administrative or non-emergency nature shall be referred to your agency's published telephone number.

The PSAP Center agrees to keep all records, times, and places of all calls dispatched by 9-1-1. All records will be available to all participants of the 9-1-1 System.

It shall be the responsibility of your agency to maintain the report of call and the disposition of each call received.

All agreements, management, records, and service will be the responsibility of the advisory and policy board.

Any agreements or changes in agreements and operating policies must be approved by the advisory board.

Montgomery County

Agency

BY \_\_\_\_\_

BY \_\_\_\_\_

TITLE \_\_\_\_\_

TITLE \_\_\_\_\_

*Fill in Blanks Not Necessary to Retype*

**Exhibit 10**

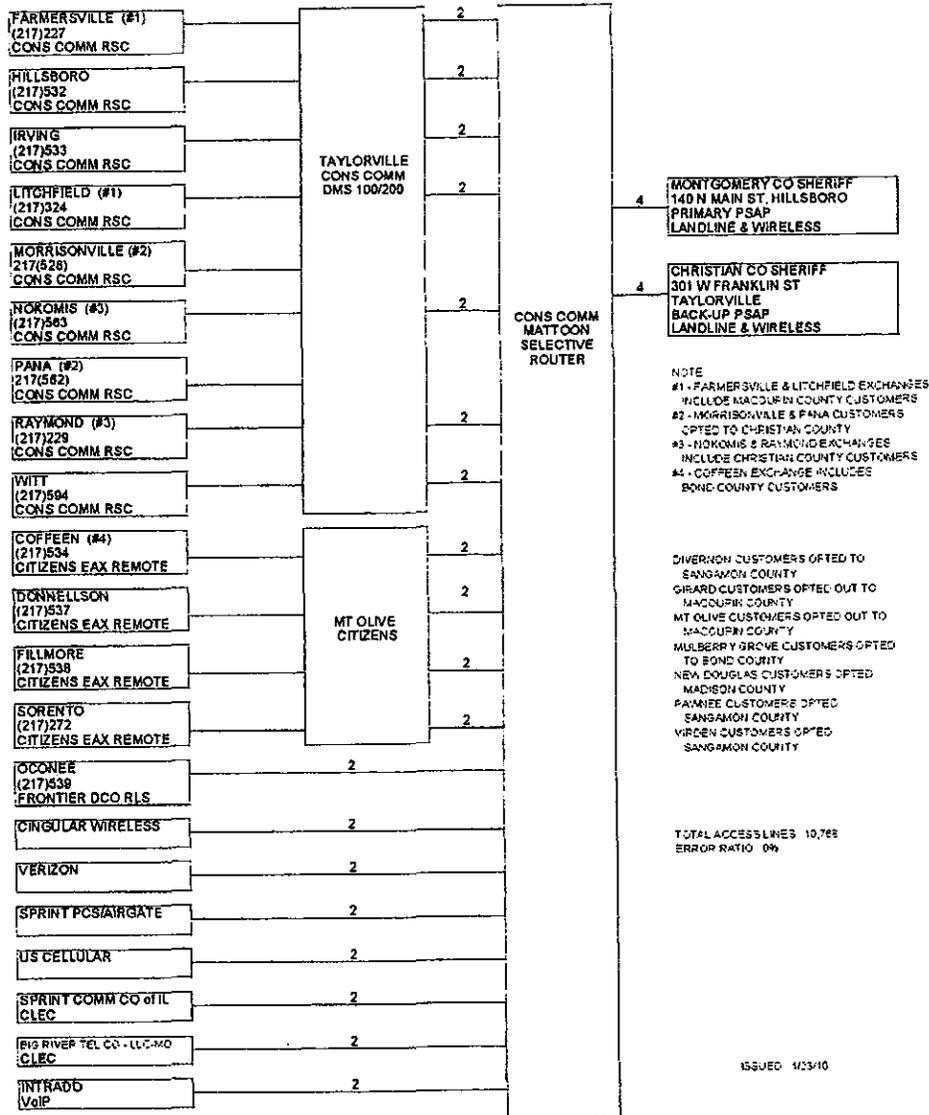
**QUESTIONNAIRE**

		<b>Yes</b>	<b>No</b>
1)	Do you agree to abide by all rules as prescribed by the 9-1-1 Act and Illinois Administrative Code 725?	X	
2)	Will 9-1-1 be the primary published emergency telephone number within the area served by system?	X	
3)	Will automatic dialing type alarms be permitted on 9-1-1 lines/		X
4)	Will the PSAP have a designated overflow answering station that can be utilized if the call volume exceed that which the telecommunicator on duty is able to handle?	X	
5)	Will the PSAP have an emergency power source? What type? <u>UPS and Diesel Generator</u>	X	
6)	Does the system have an Emergency Telephone System Board appointed as prescribed by the Emergency Telephone System Act?	X	
7)	Will management develop and write "Standard Operating Procedures" for PSAP personnel concerning the call handling agreements and the requirements of 83 Illinois Administrative Code 725?	N/A	
8)	If applicable, will PSAP management, prior to activating the system, establish written procedures for all tracing with all the telephone companies involved in the system? Not Applicable		N/A
9)	Will PSAP management, prior to activating the system, establish written procedures for the repair of equipment and restoration of services?		N/A
10)	Will PSAP management develop procedures for providing 9-1-1 service in the event that critical functions of the PSAP are partially disable due to natural or man-made disaster?		N/A
11)	Will PSAP management, prior to activating the system, file with the Commission the written procedures that have been established and are in place, which are referred to in Questions 7, 8 and 9?		N/A
12)	Will the PSAP have a teletypewriter (TTY) to use in answering calls made by the hearing impaired for each answering position? If not, please elaborate on number of TTY's. Is there a backup TTY unit at each PSAP? _____ _____	X X	
13)	Will the PSAP utilize a TTY PSAP Based Voice Annunciator?		X
14)	Will 9-1-1 be the emergency number for TTY calls? If not, what telephone number will be utilized? _____	X	
15)	Will adequate training be provided to PSAP personnel in the use of TTY's?	X	
16)	Do you have any dedicated 7 digit lines used for TTY calls that will be disconnected when 9-1-1 is operated?		X
17)	If so, have arrangements been made to provide an announcement to TTY user's informing them that 9-1-1 should now be dialed for emergencies?		N/A
18)	What response will be initiated by the PSAP for calls where verbal contact can not be established?  TTY THROUGH THE CAD SYSTEM _____ _____		

**THE TELEPHONE COMPANY(S) WILL ASSIST YOU IN ANSWERING THESE QUESTIONS**

- |  | YES | NO           |
|--|-----|--------------|
| 20) Is there a cell site in your area that would result in cellular 9-1-1 calls arriving at your PSAP?   | X   |              |
| 21) Do you have procedures in place to accept and handle cellular 9-1-1 calls?   | X   |              |
| 22) What considerations has management made to insure that private residential and private business switch services are provided the same level of 9-1-1 as public agency(s) and telecommunications carrier(s) are providing other end users of the local 9-1-1 System, as required by the Emergency Telephone System Act, 50 ILCS 750.01 et seq.?<br><u>The CAD System has been upgraded to handle additional address information such as floors, rooms etc. The local exchange carrier has also provided for this adaptation and can relay the information to the CAD. It has been tested and works.</u> |     |              |
| 23) Will the telephone directories that will be affected by the proposed system have 9-1-1 listed as the primary emergency number?   |     | X            |
| 24) What type of trunking arrangement will be used to provide incoming 9-1-1 trunks? <i>(Please check appropriate item).</i><br>a. <input checked="" type="checkbox"/> Dedicated Directed<br>b. <input type="checkbox"/> Tandem<br>c. <input type="checkbox"/> Combination of a & b  |     |              |
| 25) Is your selective router being provisioned by the local exchange carrier?  |     | X            |
| 26) Please provide in detail the features to be provided by your selective router.<br><br>_____<br><br>_____   |     |              |
| 27) Will 9-1-1 circuits utilize alternate routing per the definition under 83 Illinois Administrative Code, Part 725?  |     | X            |
| 28) Will pay phones within the system's boundaries be appropriately placarded and have 9-1-1 coin-free dialing?  |     | X            |
| 29) Will critical telephone equipment be utilized in the PSAP which will not operate properly during or after a power fluctuation or interruption has been experienced?<br><br>If yes, describe the power supply used to prevent a loss of operation.<br><br><u>We utilize UPS back up as well as diesel generator power supply.</u>   |     | X            |
| 30) On a separate sheet, diagram the trunking arrangement(s) used and the number of 9-1-1 circuits for each switching office to the PSAP. Please label diagram as Exhibit 10, Question.  |     | See attached |
| 31) Please provide a detailed testing plan that explains specifically how the 911 Network and database will be tested and provide the time frame in which this will be done.   |     | N/A          |

## MONTGOMERY COUNTY ENHANCED 9-1-1 NETWORK DIAGRAM



PROPRIETARY INFORMATION

INTERGOVERNMENTAL AGREEMENT  
PROVIDING FOR CENTRALIZED DISPATCH SERVICES

THIS AGREEMENT entered into this 8th day of June, 2010, by and between the Emergency Telephone System Board of Montgomery County, Illinois, hereinafter referred to as "ETSB" and the County of Montgomery and Sheriff of Montgomery County, Illinois, hereinafter referred to collectively as "County", and collectively hereinafter referred to as "Parties."

WHEREAS, the Parties enter into this intergovernmental agreement providing for centralized emergency dispatch and communication center services for the residents of Montgomery County; and

WHEREAS, the ETSB is no longer able to administer managerial interest in the operation of the Montgomery County 911 communications system due to financial constraints; and

WHEREAS, the County desires to operate, manage, administer, supervise and control the county-wide communication system to dispatch and communicate regarding the usual and customary functions of local government involving police, fire, EMS and other emergency functions, including EMA communications, and to provide, oversee, and manage all operations, accessibility, and day-to-day procedures and administration of the communication center; and

WHEREAS, the County is willing to continue to provide a physical location for ETSB offices in the rooms currently occupied by ETSB and its staff, and the County will continue to provide a physical location for the communication center hereinafter referred to as Public Safety Answering Point ("PSAP") or communication center ("com-room"); and,

WHEREAS, the PSAP is currently located in the Montgomery County Sheriff's Complex building located at 140 North Main Street, Hillsboro, Illinois; and

WHEREAS, the County will have access and control of said PSAP and related offices; and

WHEREAS, PSAP currently contains advanced computers, monitors, software, chairs, tables, and other miscellaneous property owned by the County or ETSB as provided on Exhibits A and B; and

WHEREAS, the Parties are desirous of memorializing their agreements and understandings with respect to said property and its repairs, maintenance and replacement thereof; and

WHEREAS, the Parties are desirous of memorializing their agreements and understandings with respect to the financial issues related to the administration of the PSAP and its services; and,

WHEREAS, County will need additional funding to operate the communication center and its personnel, equipment, and services, and to pay the cost of operations necessary therefore including the cost of employees, developmental costs, capital equipment, capital assets and operating and maintenance expenses except as set forth below.

IT IS HEREBY AGREED as follows:

1. The County shall provide centralized emergency dispatching services for the County, for Police, Fire, EMS, ETSB and other emergency functions, including EMA communications for command personnel, and access to a LEADS system (Law Enforcement Agency Data System), OOPS, and IWIN system; and County will, in all regards, administer and operate the Public Safety Answering Point ("PSAP") or communication center ("com-room"), its employees, equipment, services, and procedures subject to the following terms and agreements:

A. ETSB Dispatch Training Standards and the ETSB Standard Operating Procedures currently in full force and effect shall remain in effect hereafter and the County agrees to abide by and enforce such procedures during the term of this agreement, including any and all amendments, changes, and modifications that are approved by the mutual agreement of the Sheriff and ETSB. It shall be the duty and obligation of the County to take such action as is necessary from time to time to enforce such procedures. In order to help effectuate this provision, the Sheriff of Montgomery County or his designee from the Sheriff's Office agrees to accept a board seat with the Montgomery Emergency Telephone System Board, and the Board agrees to take such action as is necessary to provide the Sheriff or his designee a board seat immediately upon execution of this Agreement. The Sheriff or his designee and the Communications Division Captain agrees to attend the monthly ETSB meetings regularly and be an active participant so as to assist both parties in performing its duties hereunder and as required by State and Federal laws.

B. The County agrees to comply fully with the Emergency Telephone System Act (50 ILCS 750/.01 *et seq.*), the Wireless Emergency Telephone System Act (50 ILCS 751/1 *et seq.*), and Part(s) 725 and 728 of the Illinois Administrative Code

(standards of service), and all amendments thereto. Said Acts and Regulations set forth and mandate the responsibilities and obligations that an agency providing centralized emergency dispatch and communication center services has to the residents of Montgomery County. The County agrees to take such action as is necessary to enforce and comply with said provisions.

C. County will provide the following services:

- i. Manage all communication 911 phone lines and provide back-up services for administration lines.
- ii. Receive and process information obtained from calls and to direct callers to proper office or dispatch.
- iii. Dispatch, via radio, to appropriate police, fire, rescue, medical and emergency agencies for Montgomery County.
- iv. Maintain telephone and radio logs by utilizing customary software programs, and continue to update said software in cooperation with local governmental agencies.
- v. Monitor and process individual's access to the building.
- vi. Utilize paging system to notify emergency crews.
- vii. Utilize LEADS and IWIN systems to access Secretary of State Records, and provide said services to the parties as permitted by law.
- viii. Maintain computer logs of all activity including LEADS Hot File entries, warrants, OOPS, and other required software systems.
- ix. Any other procedures and services reasonably related to the functions and duties of the communication center.

Except as provided herein, the County shall provide these services for no additional fee or cost.

2. The County will provide, manage, operate, administer and supervise the necessary staff, including dispatchers, and secretarial and clerical services as required to fulfill its obligations herein, subject to the provisions set forth herein this agreement.

3. The County shall have sole control, administration and management over the communication center, its employees and operations, subject to the provisions set forth herein this agreement, and shall have the singular right to hire, supervise, discipline, discharge, and administer its employees, except, however, County agrees to notify the ETSB of any adverse employment action administered to the Captain of Communications. The parties agree that County will interview, select, and hire its own

employees to operate the communication center/PSAP, except as provided in paragraph 7 herein.

4. The Captain of Communications will be the point of contact for the ETSB concerning any administrative needs or 911 complaints. All complaints regarding 911 and/or ETSB will be forwarded to the ETSB. The Montgomery County Sheriff's Office will continue to provide the ETSB with a location within the Montgomery County Sheriff's Office, 140 North Main Street, Hillsboro, Illinois, to store documents pertaining to the ETSB and 911.

5. The County shall be responsible for providing and maintaining the utilities and janitorial services for the PSAP and related offices, and to provide and maintain property insurance for all property located in the PSAP and related offices, and be solely responsible for salaries, overtime, severance benefits, vacation, holiday pay, maintenance, vehicles, training, operating supplies, uniforms/clothing, telephone expenses, travel, postage, printing, contractual services, computer software and hardware, and health insurance related to the ETSB communication center and its employees and services, subject to the provisions contained herein this agreement.

6. The Parties agree that all property listed on Exhibits A and B are currently located in the communication center/PSAP. The Parties further agree to lease said property to the County during the term(s) of this Agreement and to allow the County to have sole access and control of all property (i.e., all equipment (hardware and software), inventory, and furniture) currently located in the communication center/PSAP. County agrees to provide maintenance, repairs, upgrades and replacement of said property, as necessary. County agrees to notify and receive the approval of the ETSB prior to expending any funds for the maintenance, repairs, upgrades and replacement of said property. The County shall pay such costs of said maintenance, repairs, upgrades or replacement of the property unless otherwise agreed in writing by the ETSB.

The Parties further agree that any maintenance and repairs to the emergency telephone system operated by County shall be their sole financial responsibility unless otherwise agreed in writing by the ETSB.

7. The Parties agree that the present E911 (ETSB) Coordinator shall become an employee of the Montgomery County Sheriff's Office and assigned to the position of "Communications Division Captain". The parties further agree that the four full-time 911 Dispatchers and the 911 Clerk currently employed by ETSB shall become employees of the Montgomery County Sheriff's Office.

8. The County and ETSB will each prepare a proposed annual budget on or before September 1<sup>st</sup> of each year, and provide the other a copy of same.

9. In return for the promises and services set forth above, ETSB agrees to pay the County a sum equivalent to the bi-weekly (every two weeks) payroll expenses attributable to the employees salaries for the positions currently budgeted by the ETSB. It is the parties agreement that ETSB will specifically reimburse the County for the following salaries (excluding health insurance): (a) one hundred percent of the salary cost attributable the Communications Division Captain position; (b) one hundred percent of the salary cost attributable to the full-time or part-time 911 Dispatchers; and, (c) one hundred percent of the salary cost attributable to the 911 Clerical Employee. Furthermore, the County shall submit on a monthly basis a bill for such additional expenses for commodities, equipment, and maintenance thereof that the County shall incur during the term of this Agreement, subject to the final approval by the ETSB, as they deem necessary and reasonable. Any disputes as to expenses reimbursed hereunder shall first be submitted to the Treasurer of Montgomery County for a determination as to the origin and validity of the calculable expense. Thereafter, ETSB shall issue a determination as to whether the expense is reasonable and necessary considering the expense incurred.

During the term(s) of this Agreement, said annual reimbursements shall be re-adjusted annually by agreement of the Parties and after consultation with the Treasurer of Montgomery County.

10. This Agreement shall automatically be renewed for consecutive one year terms unless either party gives ninety (90) days notice in writing of its intent to terminate this Agreement.

11. The County agrees to name ETSB as an additional insured on all liability insurance policies covering the communication center and its services, and further agrees to indemnify, defend and hold ETSB harmless against any claim, demand, suit or liability arising from this Agreement or from any action or inaction in managing, administrating, operating, or supervising the communication center, its employees, functions, duties and responsibilities.

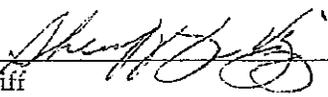
12. All parties to this Agreement consent and acknowledge that their respective governing boards have considered and approved this Agreement and authorized the individuals set forth below to execute this Agreement on behalf of the governing body. The parties further acknowledge and agree that the terms of this agreement are subject to the final approval of the Illinois Commerce Commission and pending their approval, this Agreement shall take effect on June 8, 2010. The parties further acknowledge that all Federal and State laws have been complied with in regards to the approval and execution of this Agreement.

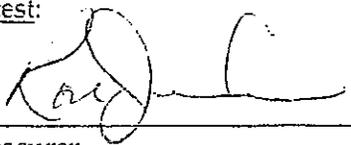
13. This Agreement may be amended upon written execution of an amendment, duly signed by the "County" and the "ETSB" and incorporated herein.

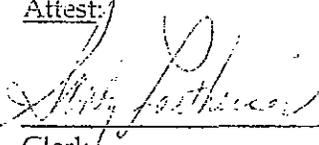
IN WITNESS WHEREOF, the parties have executed this Agreement the day and date first above written.

COUNTY OF MONTGOMERY AND SHERIFF OF MONTGOMERY COUNTY, ILLINOIS

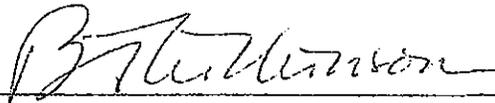
  
Chairman

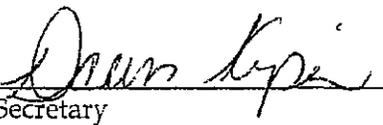
  
Sheriff

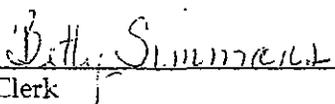
Attest:  
  
Treasurer

Attest:  
  
Clerk

EMERGENCY TELEPHONE SYSTEM BOARD OF MONTGOMERY COUNTY

  
Chairman

Attest:  
  
Secretary

  
Clerk

## EXHIBIT A

### Emergency Telephone System (911) Inventory

1. Monitor, LCD flat screen, 17"
2. Bookcase, 2-3 shelves
3. Desk, double pedestal
4. Fax/copier/printer/scanner
5. Printer, scanner, copier all-in-one
6. Radio, 2-way, base station
7. Printer, dot matrix
8. Fan, low end
9. Screen, projection, with tripod
10. Printer, inkjet
11. Chair, office task, with or without arms
12. Television, 13", with built-in VCR
13. Table, printer
14. Hub, 12 port
15. Chair, office task, with or without arms
16. Power supply, Smart-ups, 4 outlet
17. Table, typewriter
18. Cabinet, file, 4-5 drawers
19. Cabinet, file, lateral
20. Chair, office task, with or without arms
21. Printer, dot matrix
22. Chair, reception
23. Calculator, desk top, high end
24. Monitor, 15"
25. Clock, master
26. Computer
27. Sport Utility Vehicle
28. Computer, with monitor
29. Recorder, 911 system
30. Power supply, Smart-ups, 1500, rackmount
31. Monitor, LCD flat screen, 17"
32. Monitor, computer
33. Monitor, LCD flat screen, 17"
34. Projector, LCD, low end
35. Router, ethernet
36. Computer, file server
37. Computer, with monitor
38. Computer, with monitor
39. Computer, with monitor

Exhibit A continued...

40. Radio, instant recall
41. Radio, instant recall
42. Radio, communications console
43. Radio, communications console
44. Software
45. Printer, line
46. Software
47. Telephone system
48. Amplifier, high end
49. Battery, back up
50. Power supply, Smart-ups, 2200 XL, tower
51. DSU/CSU
52. Computer, mainframe
53. Printer, Laserjet, high end
54. Hub, 16 port
55. Radio, communications, console
56. Scanner, flatbed, color
57. Radio, base controller
58. Radio pass notch duplexer
59. Radio, pass notch duplexer
60. Radio, base controller
61. Radio, dispatch, base
62. Radio, base, infern
63. Radio, interop
64. Radio, interop
65. Radio, 2-way, mounted
66. Radio, 2-way, mounted
67. Amplifier, high end
68. Amplifier, high end
69. Amplifier, high end
70. Power supply, Smart-ups, 4 outlet
71. Radio, interop, interface

## EXHIBIT B

### Montgomery County Sheriff Communications Inventory

1. Three (3) office chairs
2. Two (2) reception chairs
3. Three (3) HP computers - telecommunications
4. Three (3) Acer computer monitors
5. One (1) Brother fax/copier/printer/scanner
6. One (1) HP laser jet printer
7. One (1) HP computer - court security
8. One (1) View Sonic flat screen monitor - court security
9. One (1) View Sonic flat screen monitor - weather
10. One (1) Canon flatbed scanner
11. One (1) Motorola radio console
12. One (1) Zetron radio system
13. One (1) monitor
14. One (1) HP computer - Vicon security camera system
15. One (1) monitor
16. One (1) software ETI
17. One (1) Mitel 5320 IP phone
18. One (1) Mitel 5340 IP phone
19. Four (4) multimedia speakers
20. DVR recorder
21. Phone/radio recorder